

August 12, 2022

Meeting Minutes

LONGVIEW ELEMENTARY PTO EXECUTIVE BOARD MEETING

MEMBERS IN ATTENDANCE

Co-President - Allyson Small | Co-President - Nicole Keswani | VP of Volunteers - Danielle Freeman |
VP of Events - Tyler Wheeler | VP of Marketing - Erinn Hartwell | VP of Staff Support - Emily Corey |
Treasurer - Alison Mitchell | Membership Secretary - Mandy Hopkins | Recording Secretary - Amy Martin |
Principal - Dr. Ball | Teacher - Mrs. Wambaugh | Teacher - Mrs. Meyer

Meeting was called to order by President Allyson Small at 8:15 a.m. The list of items to be discussed on the agenda include: Invest Update; Family Picnic; Classroom Wish Lists; Teacher Appreciation; Treasurer's Report; Spirit Wear; School Store Update; Invest Reward Party; Sound System Update.

Teacher Appreciation:

Emily spoke about teacher appreciation for September. It was decided that we would offer a popcorn bar on September 20th for the teachers. Dr. Ball also indicated that the teachers really appreciate recess coverage, so an additional date beyond the November 1st date already scheduled to cover recess is being looked into. Allyson will get the new recess schedule so that we can look into volunteer coverage.

Classroom Wish Lists:

Allyson announced to the teachers present that \$10,000 has been allocated for teacher wish lists this year. This will equate to classroom teachers K-5 getting \$200 and EC teachers \$100. Teachers were encouraged to use this money on classroom items and not individual needs. Christine Johnson has agreed to organize the wish list purchasing.

Invest Update:

Invest is open and will run through September 9th. Alison gave the monetary update on Invest, which is slightly up from where we were at this point last year. There are currently 340 students invested (about 35% of students). Paper copies of the Invest form will go home with kids next week. EC invest is currently very low, but we will attend the EC Open house to help parents learn more about the fundraiser on August 24th.

Treasurer's Report:

The treasurer's report was presented by Alison Mitchell including review of cash flow, budget, and assets. The PTO account is at Regions Bank; the account number is on file. Bank accounts and statements were presented and reviewed by the board. Motion made by Allyson to approve

financial statement; seconded by Nicole; all in favor. Accounts will remain on file with the Treasurer.

Sound System Update:

Allyson presented. The sound system in the gym did not work at the first back to school night. We are going forward off of the estimate that we got last year for a new system in the gym with Hunter Blake Productions. PTO is paying \$6,971.44 for the new system and any installation required as a donation to the school.

Spirit Wear:

Allyson announced that online spirit wear sales will open August 15th and run through September 11th. Paper flyers are printed and will go home with students next week.

School Store Update:

Danielle offered that the school store will open the first Tuesday after Labor Day, September 6th. EC-2nd will go on Tuesdays and 3rd-5th on Wednesdays to start the school year. Danielle is purchasing mini rubber ducks as an additional new item this year.

Family Picnic:

Tyler announced the date of the Family Picnic is Thursday, September 15th from 5:30-7:30pm. Originally Sonic, Mojo's Tacos and Kona Ice were asked to come as vendors. Sonic is not able to attend. Nicole is asking CD BBQ if they are interested. We also want to add an additional low cost vendor. Tyler is reaching out to Papa John's and/or another pizza vendor for availability. Erinn will D.J. and provide signs for the front of the school by the road. Other signs to be put up include our Restrooms and Entrance feather signs. The restroom access will be from the back of the school middle doors with a PTO member supervising if SACC is still in school.

Invest Reward Party:

Nicole presented a Glow Party idea for the whole school if the PTO reaches their monetary goal from the Invest Fundraiser. Dr. Ball approved the dance to be in the gym during related arts periods. Tentative date for the party is Wednesday, Sept. 28th. Erinn will DJ. Money was budgeted for this party in the event that the PTO met its goal.

Other Business:

Mrs. Meyers requested funds to pay for the full version of Xtra Math (\$500 for the entire school). Board was in agreement to cover this. Dr. Ball is looking into if it is an "approved app" so that we could move forward.

Dr. Ball requested money for teacher morale. We discussed adding a budget line item for next year for a donation to help.

A motion to adjourn the meeting was made by President Nicole Keswani at 9:28 a.m. The motion was seconded by Amy Martin.