

## Executive Board Meeting

May 16, 2022

In Attendance:

Allyson Small, President

Jocelyn DiRienzo, VP of Events

Erinn Hartwell, VP of Marketing

Danielle Freeman – VP of Volunteers

Christine Johnson, Membership Secretary

Nicole Keswani, Recording Secretary

Amy Martin, Treasurer

Meeting was called to order by President Allyson Small at 9:03am. The list of items to be discussed on the agenda include reptile ruckus recap, treasurer's report, invest incentives, field day basketball games, 5th grade promotion and suggestions for 2022-2023 year.

**Reptile Ruckus Recap:** Reptile Ruckus recap was presented by Jocelyn DiRienzo. Overall, the event was a success, bringing in a net income of \$14,697.02. Next year we will need just as many bounce houses and food vendors. It is possible to decrease the amount of candy (8,500 pieces) next year due to the vast amount remaining. Remaining candy will be bagged up and used for trunk or Treat Face. Face painting will need more volunteers and we will reach out to Independence and Summit High School art departments. We will need laminated sheets for pricing of each item as well as end of line signs. The cake walk price may be increased or the number of items won will be decreased, this will be determined at a future meeting. The silent auction will require a coordinator as well as three persons to help solely with the auction. It was discussed whether we need each class to do a basket or should we combine classes or grades. The room parent coordinator will contact each class for donations again next year. Thank you need to be sent to all locally owned businesses who donated items to the auction.

**Treasurer's Report:** Treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets. Reports for April were presented. The PTO account is at Regions Bank; account number is on file. A motion was made for approval of the March and April's budget by Jocelyn DiRienzo, seconded by Allyson Small, all in favor.

**Invest Incentives:** Tabled due to lack of time. If any outgoing board members have suggestions, please submit them to Allyson Small.

**Field Day Basketball Games:** Christine Johnson presented an update on basketball games on field day. Two games will take place: K - 2 (9:15am) and 3 - 5 (2:15pm) versus teachers. Each block will have 20 students, 5 students playing each quarter. Twenty cheerleaders will also be selected for each block of K-2 and 3-5. Volunteers are needed for the kids coach, scoreboard, referee and cheerleaders for each game. At halftime an event may take place such as bubble gum blowing, making a basket and the griddy dance. The PTO will also provide Andy's custard at lunch for all students and staff. Andy's has donated 1050 cups.

**5th Grade Promotion:** Allyson Small presented an update on the 5th grade promotion. It is set for May 25th at 6:00pm. Set up will begin at 4:00pm and the PTO will provide a balloon arch and Mrs. Hughes is getting plants donated by Lowe's.

**Suggestions for the 2022-2023 Year:** Tabled due to lack of time. Outgoing board members are to send any suggestions to Allyson Small. The meeting was called to a close at 10:30 by Allyson Small, seconded by Jocelyn DiRienzo, all in favor.