

LVES PTO Executive Board Meeting

March 4, 2022

In Attendance:

Allyson Small, President
Jocelyn DiRienzo, VP of Events
Nicole Keswani, Recording Secretary
Amy Martin, Treasurer
Danielle Freeman, VP of Volunteers
Erinn Hartwell, VP of Marketing
Emily Corey, Teacher Appreciation Coordinator
Kari Wambaugh, K-2nd Grade Teacher Representative
Carla Meyer, 3rd-5th Grade Teacher Representative
Dr. Kathy Ball, Principal

Meeting was called to order by President Allyson Small at 8:19am. The list of items to be discussed on the agenda include brag tags, fifth grade promotion, school supply kits, treasurer's report, board and coordinator positions, by-law amendments, teacher appreciation, reptile ruckus, and silent auction.

Brag Tags:

Allyson Small presented information about the brag tag program. According to Beth Dean, the brag tag coordinator, there are many teachers who have not ordered brag tags since the first or second quarter and a few who have not ordered any at all. The board asked that Dr. Ball encourage the teachers to utilize it. We will continue the PBIS Brag Tag program for the 2022-2023 school year. Allyson and Beth will communicate at the start of the new school year the program to all teachers and to parents at orientation and through a letter home. As expected, the brag tags are more popular in the younger grades. The budget is currently set at \$4000; it may need to be adjusted for the 2022-2023 school year.

Fifth Grade Promotion:

Information about the promotion was presented by Allyson Small. The date is set for May 24th at 6:30pm at Independence High School. The PTO will provide a balloon arch and will volunteer to help set up before the event. Mrs. Hughes will acquire plant donations for the event. The PTO voted and will not be providing yard signs this year for the fifth-grade promotion; all were in favor.

School Supply Kits:

Allyson Small presented information about the 2022-2023 school supply kits. All teachers have approved the grade specific lists. First Day will be providing the kits this year. Pricing ranges from \$72 to \$100. All supplies will be name brand. Kits ordered for 2022-2023 school year will be given out at Back to School Bash.

Treasurer's Report:

Treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets. Reports for February were presented. The PTO account is at Regions Bank; account number is on file. A motion was made for approval of the February budget by Allyson Small, seconded by Jocelyn DiRienzo, all in favor.

Board and Coordinator Positions:

Allyson Small presented that the new board positions for the 2022-2023 academic year will need to be voted for approval at the April General PTO meeting by present PTO membership. Members can remain on the board no more than four consecutive years and no more than three years in one position. An updated form about board positions is on the PTO website as well as copies in the main office. Coordinator roles will need to be approved during the general meeting.

By-Law Amendments:

A motion was made by Allyson Small to amend the PTO by-laws to include fourth VP role, VP of Staff Support. Motion seconded by Jocelyn DiRenzo, all in favor.

Teacher Appreciation:

Emily Corey presented an update for teacher appreciation. March 11th PTO will be hosting "Pi" day w pizza and desserts. On April 22nd, the PTO will provide a sundae bar with Andy's Frozen Custard and will ask parents to donate the toppings.

Teacher Appreciation week is the first week of May. Monday, the PTO will provide Burger Republic catered lunch. The PTO will use their credit with "Absolutely, Positively, Signs!" and display a thank you sign in front of the school as well as music in the morning from 7:45 to 8:30am by Erinn Hartwell. Other vendors that are participating include Martin's BBQ, Kona Ice and Andy's, although dates are TBD. Each day will include a dress up theme: all-star champions; hats off to amazing staff; our teachers make learning a dream; we love our teachers with red; and teachers are superheroes. PTO will suggest to families a day to send in a note of thanks from their child and Friday will be the day reserved for sending in a gift to their teacher.

Reptile Ruckus:

Jocelyn DiRienzo presented updates about reptile ruckus. Reptile Ruckus is scheduled for April 29 from 5:30 – 7:30 and silent ruckus from 5:00 – 5:30. The following items are booked: pony rides, inflatables (extra being brought), Kona Ice, and Sonic. Dominos, Chick-Fil-A and Kettle corn are not yet confirmed. We may need additional vendors. The ruckus will include numerous carnival style games, a petting zoo, face painting, 2 cake walks, bubble machine, and pie in the face. A total of 54 parents volunteers and 50 staff volunteers will be needed for the event as well as silent auction and pie in the face volunteers. Newly elected board members will be asked to volunteer. We would like a representative from each grade level for the pie in the face. Four SRO's are requested for the event. In the event of rain, the cafeteria and gym will be used for ruckus. The library for the silent auction.

Silent Auction:

Jocelyn DiRienzo presented an update on information about the silent auction. Donations are coming in from some local businesses. All K-5th class basket themes have been determined. The silent auction will be in the gym and end promptly at 6:45pm to allow time to collect money. The silent auction will need a total of 8 volunteers the entire event.

Miscellaneous:

- Field day is set for May 18th. The PTO will volunteer to help and provide water.
- The PTO will run basketball games during field day in the gym.
- The last General PTO meeting will on April 1st at 9:00am in the cafeteria.

The meeting was called to a close at 9:50am by Allyson Small, seconded by Christine Johnson, all in favor.

