

LVES PTO Executive Board Meeting

August 13, 2021

In Attendance:

Allyson Small, President
Danielle Freeman, VP of Volunteers
Jocelyn DiRienzo, VP of Events
Erinn Hartwell, VP of Marketing
Christine Johnson, Membership Secretary
Nicole Keswani, Recording Secretary
Amy Martin, Treasurer
Dr. Kathy Ball, Principal
Kari Wambaugh, K-2nd teacher representative
Carla Meyer, 3rd-5th teacher representative

Meeting was called to order by President Allyson Small at 8:16am. The list of items to be discussed on the agenda include: Invest update, family picnic, trunk or treat, teacher wish lists, teacher appreciation, treasurer's report, school store update, spirit wear, marquee, TOCA.

Invest Update:

Christine Johnson presented the numbers for Invest. As of August, 332 of 913 students and 104 of 106 Longview staff have invested into Longview PTO. Total money raised has increased from last year at this time, \$14,000 in 2021 compared to \$9,000 in 2020.

Family Picnic:

The Family Picnic was presented by Jocelyn DiRienzo is scheduled for Thursday, September 9, 2021 from 5:30 – 7:30 pm. The following food trucks are confirmed to attend: Mojos Tacos, Sonic, Kona Ice. Vendors will be able to set up between 5:00 and 5:15 pm in the back of the school. A DJ will be provided and is scheduled to arrive at 5:30pm. The doors to Longview will not open until 6:00pm due to SACC. The restrooms inside the school will be unavailable until that time.

Trunk or Treat:

Trunk or treat was presented by Jocelyn DiRienzo and is scheduled for October 22, 2021 from 5:30 – 7:30 pm. Food trucks will be present but need to be approved by the Williamson County School Board. Confirmed food trucks will be determined later. Sponsors are also requesting a spot for the trunk or treat and will be confirmed by September 1st. Deer Run has already expressed interest in participating in the event. If there is inclement weather the trunk or treat will be moved indoors to the gym, cafeteria and main hallway.

Teacher Wish List:

Allyson Small presented the teacher's wish list budget for the 2021- 2022 school year, \$12,000. There are currently 43 teachers in grades K – 5 and 7 related arts teachers. The wish list will be divided by each grade level and then by each teacher; therefore, each teacher's requests will be honored. The related arts teachers will be given a set amount to be divided amongst themselves. EC will be given a smaller amount of money overall. The actual monetary numbers will be determined by the September

meeting. Each teacher needs to provide their list to the PTO by Thanksgiving, and we will order the requested supplies.

Treasurer's Report:

Treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets. Reports for July budget were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Jocelyn DiRienzo to approve financial statement; seconded by Danielle Freeman; all in favor. Accounts will remain on file with the Treasurer.

Teacher Appreciation Week:

Allyson Small presented an update for teacher appreciation week. The dates for teacher appreciation week are yet to be determined and will be decided next week by Dr. Ball. The following teacher appreciation days have been set: September 17th (parents) – favorite tailgate snacks and drinks; October 11th (PTO) – pizza for conference day; November 12th (PTO & parents) – fiesta; December (parents) – giftcards \$10 in by the 3rd; January (parents) – soup/sandwiches/salad/desserts; February (teacher appreciation week) – Monday (Burger Republic), Tuesday (?), Wednesday (Martin's), Thursday (Andy's), Friday (teachers favorite); March 11th (PTO) – Pi day pizza and pies; April (parents) – trail mix or some kinds of snacks.

School Store Update:

Danielle Freeman provided an update with the school store. New fidget toys and squish balls will be added to the store inventory. Items such as pea pods, zipper bracelets, and brag tags will be available as well. Surprise bags will continue as they are a student favorite. The school store will open September 7, 2021 and volunteer signups will go out soon. EC normally will provide store coverage every afternoon, contact is Taylor Puckett.

Spirit Wear:

Allyson Small presented information about the spirit wear sale. The spirit wear sale open August 27th, 2021 and extends through September 17th, 2021 and possibly will reopen in January 2022. All short and long sleeve shirts will be available at one time. There will be numerous options of shirts this year including but not limited to the following options: navy with green writing, school logo on pink, black, navy or tie dye. Short sleeve T-shirts will be \$15, long sleeve \$20, hoodie \$30, dry fit \$18, tie dye dry fit \$20. The coupon for invest participants will need to be addressed since the sales are on-line.

Marquee:

Allyson Small presented information about the marquee for Longview. The marquee in front of Longview is broken and the district will not provide the funds for a new one. Jarvis Signs in Nashville was recommended by Williamson County School District and will be replacing the old sign. The new marquee will be back lit with 4" lines and letters with vandal guard. The total will cost \$11,800: \$8,950 for the sign and \$2,500 for installation. Motion made by Jocelyn DiRienzo to move forward with sign purchase, seconded by Danielle Freeman; all in favor.

T.O.C.A.:

Allyson Small presented information about TOCA. TOCA is a soccer training camp located in Cool Springs. TOCA was interested in pairing with the Longview PTO to sponsor a parent's night out this fall at their facility. IT would cost each family \$25 for three hours for dinner, games, and more. The PTO

would receive \$995 in return. TOCA also requested the PTO provide emails, flyers etc. to promote their business. The board voted unanimously to postpone since sponsors for the 2021 – 2022 school year have been set. It is possible we may partner with them next year.

Miscellaneous:

- Andy's Spirit night is set for August 17, 2021. Flyers to go out today and stickers Tuesday.
- There will be an elementary school night at Independence on Friday, August 20. If students wear their Longview T-shirt they will be admitted for free. The children will be allowed to form a tunnel around the football players and two students will be selected to be honorary captains.
- Instead of Chipotle for the February Spirit night we will be using McCallister's.
- The PTO has \$7,000 to provide new books to the library. We will be asking teachers in each grade what new books would be good additions to the library. Labels will be create for the new books that say donated by the Longview PTO

The meeting was called to a close at 9:40 am by Allyson Small, seconded by Amy Martin, all in favor.