

## LVES PTO Executive Board Meeting Minutes

Date: February 5, 2021

### In Attendance:

- Beth Dean – President
- Jocelyn DiRienzo– VP of Events
- Christine Johnson– VP of Volunteers
- Kim Thiele – Membership Secretary
- Allyson Small – Recording Secretary
- Amy Martin -Treasurer
- Dr. Kathy Ball--Prinicpal

### Not in Attendance:

- Julissa Sandoval—VP of Marketing
- Lindsey Dearien—3<sup>rd</sup>-5<sup>th</sup> Teacher representative
- Kara Pickerill—K-2<sup>nd</sup> Teacher representative

Meeting was called to order by President Beth Dean at 12:03pm. The list of items to be discussed on the agenda include: Treasurer's report, Teacher Appreciation week, Board & Coordinator positions, Nurse/Principals/Admin Days, Spirit Wear update, Brag Tag update.

### Treasurer's Report:

Treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets. Reports for November and December were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Beth Dean to approve financial statement; seconded by Jocelyn DiRienzo; all in favor. Accounts will remain on file with the Treasurer.

### Teacher Appreciation Week:

Beth Dean discussed this year's teacher appreciation week which will be February 22-26. Teachers will be given meals or treats from Burger Republic, Andy's, and Martin's BBQ during the week. One of our sponsor's, Card My Yard, was sold and Kim Thiele is reaching out to see if the new owner will display a Teacher Appreciation sign. Two days will be student involved. Cristy Densman and Kristi Cobb, the teacher appreciation coordinators, are finalizing the student participation. Info will be sent out through room parent coordinators and Facebook.

### Board & Coordinator Positions for 2021-2022:

Beth Dean informed the board members that nominations for the upcoming school year PTO board need to be submitted by March 26, 2021—2 weeks before the General Meeting on April 9, 2021. She will send out interest forms to current board members and post on PTO's Facebook page.

### **Admin/Nurse/Principal Days**

PTO will recognize our admin, nurse, and principal on their national recognition day. National School Nurse Day is Wednesday, May 12, 2021. National Admin Day is Wednesday, April 22, 2021. Principals Day is Saturday, May 1, 2021. The board will coordinate closer to the date.

### **Spirit Wear Update:**

Allyson Small informed the board that the last spirit wear sale brought in \$1004.70 in profit. PTO should receive a check from Gandy this month. All orders were received and sent home with students or staff. Gandy accidentally printed 2 grey Longview adult medium hoodies and included them in the order. They will be in the PTO office for sale.

### **Brad Tag Update:**

Beth Dean is finalizing the initial brag tag order. She had a printout of some options. The board decided to start the program this school year. Every student will receive the "starter" Longview tag and basic ring. Students will be able to upgrade their ring in the school store. Students will be recognized for honor rolls starting 3<sup>rd</sup> quarter, student council, graduates, and student of the month. Some other brag tags teachers and staff can hand out will be "caught being good" by principal and lunchroom staff, grade level, reaching math and reading goals, etc. The "special projects" coordinator will be responsible for this project next year.

A motion to adjourn the meeting was made by President Dean at 1:30pm. The motion was seconded by Kim Thiele; all were in favor.