

LVES PTO Executive Board Meeting Minutes

Date: November 6, 2020

In Attendance:

- Beth Dean – President
- Jocelyn DiRienzo– VP of Events
- Julissa Sandoval – VP of Marketing
- Christine Johnson– VP of Volunteers
- Kim Thiele – Membership Secretary
- Allyson Small – Recording Secretary
- Amy Martin -Treasurer
- Dr. Kathy Ball – Principal
- Lindsey Dearien—3rd-5th Teacher Representative
- Kara Pickerill—K-2nd Teacher Representative

Meeting was called to order by President Beth Dean at 8:16 am. The list of items to be discussed on the agenda include: agendas for 2021, school supply kits, treasurer's report, spirit nights, spirit wear, playground/landscape update, drive-in movie for spring, and miscellaneous event options/miscellaneous items.

Agendas for 2021:

All were in favor of supplying agendas for 2021-2022 school year. We estimated around 500 agendas need to be ordered for 3rd-5th grades. Beth Dean will sign the contract so we can lock in the discount.

School Supply Kits:

The board discussed using a different supply kit company that we have used previously—First Day School Supplies. They are a family run company. Their prices were not that much more than the previous supply company. In February the teachers will make their supply list. We will ask teachers to keep box prices similar to previous years.

Treasurer's Report:

Treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets. Reports for September were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Beth Dean to approve financial statement; seconded by Jocelyn DiRienzo; all in favor. Accounts will remain on file with the Treasurer.

Spirit Nights:

Our next spirit night is Tuesday, November 10, 2020. Advertisement flyers are in the teachers' boxes and stickers will be sent home on Tuesday. The Sonic spirit night brought in \$472 which was up from \$330 the previous year.

Spirit Wear:

Allyson Small presented dates for the January 2021 spirit wear sale. The sale would open on January 5, 2021 and end Sunday, January 17th or Monday January 18th (depending on Gandy's holiday schedule). Orders placed would be distributed by January 29, 2021. We would offer the Peace, Love, Lizards design on black and baby blue shirts and hoodies.

Playground/Landscape Update:

President Dean informed the board that plans to install the playground equipment over Winter Break is not confirmed yet. Dr. Ball will follow up with Keith from the district office. PTO has \$5,000 to spend on new landscaping. A few board members will be marking possible locations for new trees to be planted around the playground and track. There is someone coming out from the district office to approve the locations.

Drive In Movie Night for Spring:

Jocelyn DiRienzo informed us that she is continuing her research on all the aspects of hosting a drive-in movie night and will give us an update at the next meeting. Beth Dean will ask the Scales PTO president about their experience since they hosted one previously. All were in favor of continuing to collect information, quotes, etc. to try to make this event take place.

Miscellaneous Event Options/Miscellaneous Items:

Miscellaneous items discussed in the meeting were as follows:

- Kimberly Thiele was asked to set up Amazon Smile program for PTO.
- PTO is considering funding Brag Tags for teachers for student recognition. Some examples would be student of the month, honor roll, book challenges, birthdays. This would be funded this year with part of Invest money and if successful PTO could add it in to budget for 2021-2022.
- For November Teacher Appreciation PTO will be giving all staff and teachers Sonic gift cards and lead teachers EC-5th an Amazon gift card to reimburse themselves for personal funds spent on class supplies.
- PTO would like to organize a socially distanced family event for December. One possibility is a family scavenger hunt with small prize if it is completed.

A motion to adjourn the meeting was made by President Dean at 9:15am. The motion was seconded by Jocelyn DiRienzo; all were in favor.