

LVES PTO Executive Board Meeting Minutes

Date: October 2, 2020

In Attendance:

- Beth Dean – President
- Jocelyn DiRienzo– VP of Events
- Julissa Sandoval – VP of Marketing
- Christine Johnson– VP of Volunteers
- Kim Thiele – Membership Secretary
- Allyson Small – Recording Secretary
- Amy Martin -Treasurer
- Dr. Kathy Ball – Principal

Not in Attendance:

- Lindsey Dearien—3rd-5th Teacher representative
- Kara Pickerill—K-2nd Teacher representative

Meeting was called to order by President Beth Dean at 8:25 am. The list of items to be discussed on the agenda include: final Invest update, treasurer's report, newsletter, beautification committee, final spirit wear update, drive in movie night, and miscellaneous.

Invest Update:

Kim Thiele gave an update on Invest that ended on September 18, 2020. 114 staff and 461 students invested. School-wide participation was 48.91%. The top classes of student participation was Brooks-3rd (65%), James-3rd (63.16%), Hazlerig-2nd (60%), Dickall-3rd (57.89%), Haedge-K (55%), and Vanderhoof-1st (55%). The leaders could shift a little when additional donations are tallied. Tie breaker will be determined by actual dollar amount donated. Top 5 teachers will get a carryout lunch delivered.

Treasurer's Report:

Treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets. Reports for September were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Beth Dean to approve financial statement; seconded by Christine Johnson; all in favor. Accounts will remain on file with the Treasurer.

Newsletter:

The fall PTO newsletter will need to be sent out by Allyson Small. Items to be included are the final Invest numbers, deadline for paper box tops, school store update, and the school beautification day. President Dean would like the newsletter to be sent out by October 9, 2020.

Beatification Committee:

President Dean informed the board that she had met with Mrs. Casey and Mrs. Brooks about organizing a school grounds clean up day. We will have 3 separate ones this school year. The first one will be October 17th (rain date October 24th) with Kindergarten and 3rd grade families invited to help. The second one will be on March 6th, 2021 (rain date March 27th, 2021) with 1st and 5th grade families invited to help as well as specials and student support service staff. The final day will be May 1st 2021 (rain date May 15th, 2021) with Early Childhood, 2nd, and 4th grade families being

invited to help. Julissa is working on a flyer to be sent out with date and time (TBA) and list of tools families can bring. The class with the most participation will receive a popcorn party.

Spirit Wear:

Allyson Small said the spirit wear sale ended September 24th at midnight. PTO earned \$2809.40 in profit which was well over the \$500 budgeted to bring in. Some of the products shipped and are expected to arrive Monday, October 5th. The other items should ship Friday, October 2nd. The goal is to get all items out before students go home for fall break on Wednesday October 7th. There was a slight problem with the youth hoodie color. Brenda Klepser, our Gandy rep, called buyers that were affected, and they were given a choice to change their order to Carolina blue or black.

Drive In Movie Night:

Beth Dean presented an idea about PTO hosting a drive in movie night. It would be a socially distanced event. Parents and kids would stay in car and watch an appropriate movie. Dr. Ball confirmed that the school has a movie license already. Some questions that Jocelyn and Beth will get answers to are: would it be best to rent the equipment or buy; would the sound be piped in through radio signal or broadcasted over speaker system; what would be the best screen placement so all cars could see movie? Other ideas that were discussed are: PTO could sell prepackaged snack sets; we would need to sell tickets at a low price for accountability purposes; use sign up for spots; movie night could be 2 nights since we are a fairly large school to accommodate all families wanting to participate.

Miscellaneous:

Miscellaneous items discussed in the meeting were as follows:

- The marquee at the front of the school is being repaired.
- Amazon Smile may be an option for fundraising since Box Top collection has been dropping.
- We are not using EPI for school supply sales for the 2021-2022 school year and will discuss the possibility of not offering it at all since it does not bring in that much money but requires many hours of work and volunteer time.
- Atmos donated an additional \$5000 to be used towards more mature landscaping and/or filling teacher wish lists or by PTO's discretion of needs.
- Dr. Ball will update Beth with any needs PTO can fill.

A motion to adjourn the meeting was made by President Dean at 9:27am. The motion was seconded by Jocelyn DiRienzo; all were in favor.