

LVES PTO Executive Board Meeting Minutes

Date: August 30, 2019

In Attendance:

- Beth Dean – President
- Megan Nichols – VP of Events
- Camile Deppe – VP of Marketing
- Christina Trahan – VP of Volunteers
- Kristi Cobb – Membership Secretary
- Christine Johnson – Recording Secretary
- Amy Martin -Treasurer
- Kara Pickerill- K-2nd Rep.
- Crystal James-3rd-5th Rep.
- Lindsey Wagner- Related Arts Rep.

Meeting was called to order by President Beth Dean at 8:15 am. The list of items to be discussed on the agenda include; Family Picnic, Invest Update, Agendas, Treasurer's report, Trunk or Treat planning, Donations Planned, School Store Update, Techer Appreciation, and Spirit Wear.

**It should be noted that the majority of the board met previously on August 14th to vote on the 2019-2020 school year budget. See Treasurer's Report on file for more information. President Dean made the motion to approve the 2019-2020- budget. Camile Deppe was the second; all were in favor.

Family Picnic:

Megan Nichols gave an update on the plans for family picnic to be held on September 12th 5:30-7:30. Kona Ice and Domino's pizza are confirmed as food options for the event. We also discussed moving the event to be closer to the playground to showcase the playground that was updated over the summer with PTO donation funds. It was also discussed to have a vision board with ideas of new playground structures the board and staff would like to add to the area in the coming year.

Invest Update:

Kristi Cobb spoke on the Invest in Longview reports as of the current date. Currently 51.8% of the school has invested. This number is higher than this time last year with new applicants coming in daily. The deadline to invest is September 18th. Kristi will present a total amount and top teachers with most representation at the October board meeting.

Agendas:

With the growing number of new families in the area, we exceeded the number of agendas that PTO purchases for grades 3rd-5th. President Dean made a motion to purchase the minimum order of 25 agendas to have available for new students who start 3rd-5th grade throughout the rest of the year. The motion was seconded by Kristi Cobb; all in favor.

Treasurer's Report:

Treasurer's report presented by Amy Martin including review of cash flow, budget, and assets. Reports for August were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Beth Dean to approve financial statement; seconded by Christine Johnson; all in favor. Accounts will remain on file with the Treasurer.

Trunk or Treat:

Megan Nichols spoke of the upcoming event planned for October 25th. She plans on having the car sign up available mid-September and donations for candy information by the 1st of October. She also asked the board to brainstorm on options for voting for the best trunk at the event.

Donations Planned:

A discussion on disbursement of the donation funds was discussed. Dr. Ball requested a new chrome cart for 4th grade. With the growing number of students in that grade and a new class there are not enough chrome books for each student. New Playground structures are the main items the board is earmarking an amount for. The staff is giving their recommendations and quotes from different Williamson County approved vendors are being reviewed until further notice.

School Store Update:

School Store is set to open on September 10th. Camile Deppe is working on a new flier to be emailed to teachers with updated items and prices.

Teacher Appreciation:

Christina Trahan with her assistant Jocelyn DiRienzo have planned all upcoming teacher appreciations for the year.

- September 12th- Fiesta Taco Bar
- October 17th- Trail Mix Snack Bar
- November 7th- 55 South Catering
- December 5th- Desserts, Coffee, and Cocoa
- January 23rd- Chips and Dip bar
- February 20th- Soup and Salad Bar
- March 5th- Popcorn Snack Bar
- April- TBT
- May 4th-8th- Teacher Appreciation Week
 - *Monday- Breakfast
 - *Tuesday- Kona Ice
 - *Wednesday- Burger Republic
 - *Thursday- Andy's Frozen Custard
 - *Friday- Gift Give Away

Spirit Wear:

The sale of short-sleeve Spirit wear shirts (The heathered Red and Tie- Dye) will be sold until September 18th. Starting in October long-sleeved shirt options will be made available for purchase and new fliers will be sent home.

** Related Arts faculty member Lindsey Wagner informed the board and staff members of the upcoming Digital Safety Presentation at Heritage Middle School on October 14th at 6:30 pm.

A motion to adjourn the meeting was made by President Dean at 9:51 am. The motion was seconded by Christine Johnson; all were in favor.