

LVES PTO Executive Board Meeting Minutes

Date: October 4, 2019

In Attendance:

- Beth Dean – President
- Megan Nichols – VP of Events
- Camile Deppe – VP of Marketing
- Christina Trahan – VP of Volunteers
- Christine Johnson – Recording Secretary
- Amy Martin -Treasurer
- Kristi Cobb- Membership Secretary
- Lindsey Wagner- School Counselor
- Dr. Kathy Ball- Principal
- Dr. Lee for Mrs. James the 3rd-5th representative

Meeting was called to order by President Beth Dean at 8:15 am. Agenda items for discussion included: Final invest update, Trunk or Treat, Treasurer's report, Newsletter, and chrome cart purchases.

Final Invest Update:

Final update by Kristi Cobb: The final amount raised by 2019 Invest program topped last year's total. Student participation was at 71% and teacher participation is at 100% including early childhood through 5th grade.

Trunk or Treat:

Megan continued discussion of Trunk or Treat happening on October 25th. Flyers have been distributed to all classes and emails being sent out to room moms to request volunteers. She plans on having the sign-ups for Teacher participation first, followed by parents. She is discussing the options of more dinner options and is researching carnival type themed food trucks. Kona Ice is confirmed for the date. We also brainstormed on different methods of voting for the best decorated trunk/area. As we also decided any area decorated qualifies for voting purposes. One option for a voting method would be to use google forms and have the students and staff vote that following week at school using their school account to log in. It was decided 1st, 2nd, and 3rd place winners for the best family trunk would receive gift cards from Culvers.

Treasurer's Report:

Treasurer's report presented by Amy Martin including review of cash flow, budget, and assets. Reports for September were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Beth Dean to approve financial statement; seconded by Camile Deppe; all in favor. Accounts will remain on file with the Treasurer.

Newsletter:

Beth Dean spoke with Christine Johnson on what should be included in the school newsletter that should go out in the next week. Sponsors for the 2019-2020 school year should be updated along with reminders of Trunk or treat and Box Top collection. Also, the final Invest numbers will be included and new long sleeve t-shirt options.

Chrome Cart Purchases:

Atmos Energy generously donated \$10,000.00 to help purchase a new chrome cart with 30 laptops. This will put the school back to a 1:1 ratio as new classes have been added to accommodate growth.

Beth Dean motioned to adjourn the meeting at 9:45 am and was seconded by Christine Johnson; all were in favor.