

LVES PTO Executive Board Meeting Minutes

Date: March 5, 2020

In Attendance:

- Beth Dean – President
- Megan Nichols – VP of Events (absent)
- Camile Deppe – VP of Marketing
- Christina Trahan – VP of Volunteers
- Kristi Dean – Membership Secretary
- Christine Johnson – Recording Secretary
- Amy Martin -Treasurer

Meeting was called to order by President Dean at 9:09am. The topics on the agenda to be discussed included School Supply Kits, Reptile Ruckus, Important Dates, Treasurer's Report, Invest incentives for 2020-2021 school year, Longview games, and Disbursement of funds.

School Supply Kits:

Beth Dean informed the board that Jen Fox, our School Supply Coordinator, has been in contact with the company, EPI, and was informed of rising costs. The discussion of headphones being poor quality in the kit resulted in the decision to forgo them in the kit and let the parents purchase on their own.

Reptile Ruckus:

Megan Nichols has been working hard to improve this years Reptile Ruckus and is very excited with changes and progress she has accomplished thus far. Food Vendors that are confirmed; Domino's Pizza, Burger Republic, Sonic, and Kona Ice, and Nothing Bundt Cake. She has confirmed with the inflatables

company "Time to Bounce" 12 different activities plus an additional Plinko game. Kristi Cobb is going to reach out to business sponsors of Longview PTO to inform them of the option to set up a booth or table but must organize a game and reward for students to participate. Megan will have clear clean-up instructions for the high school volunteers to follow at the end of the night to help ease the clean-up and take down of the carnival games.

Jocelyn DiRienzo the Silent Auction Coordinator was present to discuss the ongoing planning of the silent auction. Placement of the silent auction tables outside was discussed for better visibility and less wind interference. The items will be listed and available to bid on the website using Bidding Owl. The deadline for classroom baskets is April 15th.

Important Dates:

March 10th – Culver’s Spirit Night

March 27 – Invest Silver and Gold Kona Ice Party

April 3rd- Board Meeting

April 7th- General PTO and Elections meeting

April 14th- Chic- Fil- A Spirit Night

May 5th- Kindergarten Sneak Peek

May 4th-8th- Teacher Appreciation Week

May 8th- Breakfast with Mom (school sponsored)

May 13th- Field Day and Longview Games

May 14th- Volunteer Breakfast (school sponsored)

May 20th- 5th grade promotion

Treasurer's Report:

Treasurer's report presented by Amy Martin including review of cash flow, budget, and assets. Reports for January and February were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Beth Dean to approve financial statement; seconded by Camile Deppe; all in favor. Accounts will remain on file with the Treasurer.

Invest Incentives for 2020-2021 school year:

The Invest in Longview incentives program was discussed. The board discussed adding a school spirit prize to the gold level invest program. Hopefully to create a buzz around school and ultimately increase the number of gold level members.

Longview Games:

The list of games for the first annual Longview Games was finalized and are as follows:

- Hungry Hippos
- Hula Hoop contest
- Flip cup tic tac toe
- Dress the teacher relay race
- Knockout basketball competition

Grades will be split K-2nd and 3rd-5th. Students will pay 5 Longview loot per entry for each game they are interested in competing in. Names will be drawn the week before to determine who will compete. Teachers will also be asked to participate in the various games.

Disbursement of Funds:

The board discussed the ongoing playground improvement campaign. Beth Dean is getting quotes on different options from Playground World and will discuss the options next month.

President Dean motioned to adjourn the meeting at 12:10pm. Kristi Cobb seconded the motion; all were in favor.