

LVES PTO Executive Board Meeting Minutes

April 5, 2019

In Attendance:

- Cristy Densman – President
- Megan Nichols – VP of Events
- Chasity Hill – VP of Marketing
- Christina Trahan – VP of Volunteers
- Beth Dean – Membership Secretary
- Christine Johnson – Recording Secretary
- Kristi Cobb -Treasurer

Meeting was called to order by President Denman at 8:50 am. Agenda Items for discussion included: Reptile Ruckus, 5th grade promotion, General PTO meeting, Treasurer's report, Teacher Appreciation update, May meeting, and School Supply Kits.

Reptile Ruckus:

Megan Nichols presented a list of items such as inflatables, food vendors, and carnival games that is confirmed for the event.

- 4 jumping activity inflatables
- 8 game style inflatables
- Pony Rides
- Face Painting
- Cake Walk
- Balloon Animals
- 13 Carnival style games with prizes
- Food trucks:
 - Burger Republic
 - Kona Ice

- Kettle Corn
- Sonic

A sign up for Volunteers will be sent out soon for set up and cake walk donations. Sponsors have been emailed about setting up a booth with an activity and their own prizes to give away. In keeping with 2018, ticket prices are as follows: \$1.00 – 1 ticket; \$10.00 – 12 tickets; \$15.00 – 20 tickets. Presale for tickets start April 22nd. April 30th will be the deadline for advance purchase.

Spirit Days leading up to Ruckus were decided as follows:

- Monday- P.J. Day
- Tuesday- Hawaiian Day
- Wednesday- Wacky Day
- Thursday- Favorite Team (sports/hat) Day
- Friday- School Spirit Day

Cristy Denman is going to order tables and carts needed for Ruckus soon.

Thursday May 2nd is going to be a day used to stage games and get them set up and cleaned.

5th Grade Promotion:

A list of was sent to Cristy Denman of wants/wishes the 5th grade teachers would like to improve the event.

- Greeting Table with a Longview logo table cloth
- Balloon arch
- Mints for the greeting table
- Display provided by yard card and or sign gypsies for photo opportunities

General PTO Meeting:

The Spring 2019 General PTO meeting is set for April 9th at 6:00 pm. New Board members will be voted in, treasurer's report, and a year in review are on the agenda.

Treasurer's Report:

Treasurer's report was presented by Kristi Cobb including review of cash flow, budget, and assets. Reports for November and December were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densman to approve financial statement; seconded by Megan Nichols; all in favor. Accounts will remain on file with the Treasurer.

Teacher Appreciation Week Update:

Christina Trahan updated everyone on the plans for teacher appreciation week the week of May 6th-10th.

- Monday- Breakfast
- Tuesday- Burger Republic
- Wednesday- Andy's Frozen Custard
- Thursday- Kona Ice
- Friday- Gifts and giveaways

May Meeting:

The final board member meeting of the school year will be held at incoming president Beth Dean's home on May the 17th. Current members should arrive at 8:45 am and new members at 10:00 am.

School Supply Kits:

Beth Dean has printed and distributed flyers to be sent home with students. The link is up and running to order kits for the 2019-2020 school year.

Miscellaneous:

The Digital Safety meeting was rescheduled for May the 13th at 6:30 pm. Child care will still be provided.

President Densman motioned to adjourn the meeting at 10:43. Christine Johnson seconded; all approved.