

LVES PTO Executive Board Meeting Minutes

Date: March 1, 2019

In Attendance:

- Cristy Densman – President
- Megan Nichols – VP of Events
- Chasity Hill – VP of Marketing
- Christina Trahan – VP of Volunteers
- Beth Dean – Membership Secretary
- Christine Johnson – Recording Secretary (absent)
- Kristi Cobb -Treasurer

Meeting was called to order by President Densman at 8:17. The topics on the agenda to be discussed included; School Supply Kits, Reptile Ruckus, AR treat ideas, Treasurer's Report, Invest incentives for 2019-2020 school year, and Disbursement of funds.

School Supply Kits:

Beth Dean has been in contact with the company EPI and was informed of rising costs. She then researched and compared prices with a local retailer to decide if it is worth PTO offering this service or not. She is going to request a line item cost sheet from EPI to find if costs could potentially be lowered.

Reptile Ruckus:

Megan Nichols has been working hard to improve this year's Reptile Ruckus and is very excited with changes and progress she has accomplished thus far. Food vendors that are confirmed; Domino's Pizza, Burger Republic, Kettle Corn, and Kona Ice. Sonic is a possibility as well. She has confirmed 12 different activities

plus an additional Plinko game with the inflatables company "Time to Bounce." Beth Dean is going to reach out to sponsors of Longview to inform them of the option to set up a booth or table, but must organize a game and reward for students to participate in. Megan will have clear clean-up instructions for the high school volunteers to follow at the end of the night to help ease the clean-up and take down of the carnival games.

Accelerated Reader Treat:

Ms. Baggett (Longview librarian) reached out to PTO President Densman for a suggestion and/or budget for the A.R. treat for students who reach their goal each quarter. We ultimately decided to suggest to Ms. Baggett that an extra 15 minutes at recess or a dance party in the cafeteria would be more accommodating instead of providing a sweet treat.

Treasurer's Report:

Treasurer's report was presented by Kristi Cobb including review of cash flow, budget, and assets. Reports for November and December were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densman to approve financial statement; seconded by Chasity Hill; all in favor. Accounts will remain on file with the Treasurer.

Invest Incentives for 2019-2020 school year:

The Invest in Longview incentives program was discussed. The board ultimately decided that it was successful this year and no changes needed to be made for the 2019-2020 school year.

Disbursement of Funds:

Discussion of ideas for the disbursement of PTO funds were as follows;

- Playground improvement (waiting to hear from central office)
- Sidewalk extension (this may be of higher cost than the previously ear-marked fund)
- 5th grade promotion betterment
- Cafeteria tables
- Additional folding chairs and racks
- A set of tables and a rack or dolly for PTO use

President Densman motioned to adjourn the meeting at 10:12 am. Kristi Cobb seconded the motion; all were in favor.