

## **LVES PTO Executive Board Meeting Minutes**

November 2, 2018

### **In Attendance:**

- Cristy Densman – President
- Megan Nichols – VP of Events
- Chasity Hill – VP of Marketing
- Christina Trahan – VP of Volunteers
- Beth Dean – Membership Secretary
- Christine Johnson – Recording Secretary
- Kristi Cobb -Treasurer
- Donna Gallagher- K-2 Teacher Representative
- Crystal James- 3-5 Teacher Representative
- Lindsey Wagner- Special Areas Representative

Meeting was called to order by President Densman at 8:18 am. Agenda items included: Trunk or Treat recap, School supply kits, Box top recap, Treasurer's report, Teacher appreciation, spirit nights, Playground/Sidewalk extension update, and Agendas for students next year.

### **Trunk or Treat Recap:**

Megan Nichols spoke on how Trunk or Treat was a great success with a large turnout. The board discussed notes for next year such as a better method to vote for teacher trunks and candy distribution. She suggested each trunk should plan to have 900-1,000 pieces to give away. This years trunk or treat had to be moved inside because of the weather forecast and many people liked the event being inside. It was discussed if we could permanently move inside but was ultimately decided it should be an outside event.

### **School Supply Kits:**

Cristy Densman and Beth Dean both spoke about the school supply kits. It was decided to stay with EPI for next year. Headphones are a concern for the teachers and Beth is going to look into different options. The best pencil options were also discussed.

### **Box Top Recap:**

Cristy Densman recapped box top numbers given by Julie South. Mrs. Brooks 5<sup>th</sup> grade class won 1<sup>st</sup> place, with a tie for 2<sup>nd</sup> was Ms. Meyer and Ms. Mohr. The school's total profit was approximately \$850 (box tops always nominally adjusts our numbers).

### **Treasurer's Report:**

Treasurer's report presented by Kristi Cobb including review of cash flow, budget, and assets. Reports for September were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densman to approve financial statement; seconded by Chasity Hill; all in favor. Accounts will remain on file with the Treasurer.

### **Teacher Appreciation Update:**

Christina Trahan gave the update on the upcoming Teacher Appreciation dates. November 6<sup>th</sup> is donated by Martins Barbeque in Spring Hill. Christina is also brainstorming ideas for a give away for the month of December.

**Spirit Nights:**

Cristy Densman informed the board on the October's spirit night at Sonic earned \$320.00. Upcoming Spirit night for November is at Grecian Pizzeria on the 15<sup>th</sup>. Chasity will send out a flyer in advance.

**Playground/Sidewalk extension Update:**

Dr. Ball received two quotes on the sidewalk extension for a width of 5 feet. The cost was high so she is going back to them with a width of 3ft, to see if this cost is acceptable. Playground improvement was also discussed. Items that are being discussed include; drainage in the high traffic areas, mulch on the playground, and a basketball goal. Cristy Densman is in contact with a company and is working on solutions to fix these areas.

**School Agendas:**

Dr. Ball would like agendas for grades 3<sup>rd</sup>-5<sup>th</sup>. If we commit to buying from School Dates now we will receive a discount. Cristy Densman motioned to sign contract; Christine Johnson seconded; all in favor.

A motion was made to adjourn the meeting at 9:46 am by Cristy Densman; seconded by Kristi Cobb; all in favor.