

## **LVES PTO Executive Board Meeting Minutes**

Date: January 11, 2019

### **In Attendance:**

- Cristy Densman – President
- Megan Nichols – VP of Events
- Chasity Hill – VP of Marketing
- Christina Trahan – VP of Volunteers
- Beth Dean – Membership Secretary
- Christine Johnson – Recording Secretary (absent)
- Kristi Cobb -Treasurer

Meeting was called to order by President Cristy Densman at 8:17 am. Agenda items for discussion included: Reptile Ruckus, Spirit Nights, Newsletter, Treasurer's report, and Teacher appreciation.

### **Reptile Ruckus:**

Megan Nichols updated the board on plans and ideas for reptile Ruckus. The event will be held on May 3<sup>rd</sup> 5:00pm.-8:00pm. Julie Pfund is in charge of organizing and collecting silent auction items. It was decided that the silent auction would close at 7:00 and the winners could collect items after 7:30. Security and flow of participants were brainstormed to come up with a smoother transition and easier payment options. New food vendors were discussed to look for a wider variety of options. It was also noted that high school volunteers will be in charge of games with clean up instructions and teachers will supervise the inflatables.

### **Spirit Nights:**

Upcoming spirit nights:

Chick-Fil-A – February 26<sup>th</sup>

Culvers- March 26<sup>th</sup>

Andy's- April (TBD)

**Newsletter:**

The next PTO newsletter will be sent out in January. Items to include: Important dates including Spirit nights, Boxtop due date, and updated menu items for the school store.

**Treasurer's Report:**

Treasurer's report presented by Kristi Cobb including review of cash flow, budget, and assets. Reports for November and December were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densman to approve financial statement; seconded by Chasity Hill; all in favor. Accounts will remain on file with the Treasurer.

**Teacher Appreciation:**

January teacher appreciation will be on the 16<sup>th</sup> and will include a homestyle luncheon. A sign-up link has been sent out to parents via room parents. February and March ideas were discussed with candy and snacks for February and a March madness theme in March.

**Trunk or Treat winner lunches:**

February 8<sup>th</sup> PTO will watch Kindergarten classes while the teachers enjoy lunch. Cristy is touching base with the fourth grade team to see what date works for them as they were the second place winners.

**School Store (specifically TCAP weeks):**

It was discussed that the school store will be closed the weeks of TCAP testing. Also some new items have been added to the selections and a new menu has been sent out to teachers.

**Miscellaneous items:**

In regards to the reward school t-shirts an image of the reward school logo is being submitted to Gandy for reimaging. Beth is managing the t-shirt sizes of all staff members. Also potential names were discussed to recruit for open PTO board positions for the 2019-2020 school year.

Motion to adjourn the meeting made by President Densman at 10:43am and seconded by Megan Nichols; all in favor.