

LVES PTO Executive Board Meeting Minutes

Date: August 7, 2017

Time: 2:15 PM

Location: Longview
Cafeteria

In Attendance:

Cristy Densman – President

Tammy Kaminski – Membership Secretary

Christina Trahan – VP of Volunteers

Jessica Havican – Recording Secretary

Candice Colson – VP of Events

Kristi Cobb -Treasurer

Chastity Hill –VP of Marketing

Not in Attendance:

N/A

Meeting Called by: Cristy Densman

Purpose of Meeting: Approve budget, discuss and finalize events over the next month (Tissues and Tears, Parent orientations, and picnic for 10 year anniversary), miscellaneous items. and general meeting dates.

Budget

Motion made by Cristy Densman to approve the final budget for the 2017-2018 school year; seconded by Tammy Kaminski; all in favor.

Events

- **Tissues and Tears** will be held on August 14th and 15th.
 - In attendance both days will be: Candace Colson and Cristy Densman. Tammy Kaminski will attend Monday the 14th. Jessica Havican will attend Tuesday the 15th. Set up at 8:00 AM.
- **Back to School Parent Orientations**
 - Board has decided not to attend Early Childhood orientations this year.
 - **Kindergarten:** August 17th, 6:00 – 7:30 PM to be attended by Cristy Densman, Jessica Havican, Candace Colson and Kristy Cobb.

- **First and Second:** August 22nd, 6:00-7:30 PM to be attended by Cristy Densman, Jessica Havican, Candace Colson and Kristy Cobb.
- **Third – Fifth:** August 24th, 6:00-7:30 PM to be attended by all board members.
- **Ten Year Anniversary Picnic** will be held on September 14th
 - Candace Colson to contact local Sonic's owner for hot dog donations or to find other food vendor that will be available for families to purchase food from. Desserts to still be finalized (cupcakes, cookies, etc.??)
- **Reptile Ruckus** will be held on April 27th, 2018.
 - TCAPS will be April 16th-25th, 2018. Can only be in building in the afternoon on those days.

Miscellaneous Business

- **Kroger Rewards Cards** – Cristy Densman assigned Jessica Havican to be responsible for getting more participation.
- **Teacher Newsletter** – PTO to ask for a small blurb.
- **Outdoor Banner** – Chastity Hill
- **Teacher Break room** – to be restocked twice this school year.

General Meetings for 2017-2018 school year

- Tuesday, September 12th @ 9:30 AM
- Wednesday, April 11th @ 4:00 PM

September Meeting

- September 1st @ 8:15 AM

Meeting adjourned by Cristy Densman; seconded by Kristy Cobb at 3:02 PM