

## **LVES PTO Executive Board Meeting Minutes**

Date: February 2, 2018

### **In Attendance:**

- Cristy Densman – President
- Candice Colson – VP of Events
- Chasity Hill – VP of Marketing
- Christina Trahan – VP of Volunteers
- Tammy Kaminski – Membership Secretary
- Beth Dean – Recording Secretary
- Kristi Cobb - Treasurer

Meeting was called to order by President Densman at 9:15 am. Agenda items for discussion included: 2018 Student Agendas, Treasurer's Report, Reptile Ruckus, Silent Auction, End of Year Student of the Month Celebration, Board and Coordinator Positions for 2018-2019, and Spirit Wear 2018-2019.

### **Student Agendas 2018-2019:**

The need for agendas was discussed. Fifth Grade uses these, but there is question as to whether or not 3<sup>rd</sup> and 4<sup>th</sup> grades do. Cristy will have Principal Ball reach out to the 3<sup>rd</sup> – 5<sup>th</sup> BLTs to decide on the need for the 2018-2019 school year.

### **Treasurer's Report:**

Treasurer's Report presented by Kristi Cobb, including review of cash flow, budget, and assets. Reports for January were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densman to approve financial statement for January, seconded by Tammy Kaminski; all in favor. Accounts will remain on file with the Treasurer.

The board also discussed of the purchase of 4 filtered water bottle fillers for the school water fountains; this was agreed upon by all. Motion made by Cristy Densman to purchase 4 water bottle fillers, seconded by Tammy Kaminski; all in favor.

### **Reptile Ruckus:**

The following food vendors have been contacted: Burger Republic, Dominos, Sonic, and Kona Ice. Candice has the following items on her list to confirm this month:

- Independence High School student volunteers
- Pony Rides
- Reach out to teachers, Anna Milton, and Gigi's contact for Cake Walk donations
- Order wrist bands
- Contact It's Time to Bounce to negotiate the rental of inflatables (for Reptile Ruckus as well as Field Day)

Tammy Kaminski will manage the items for Pie in the Face booth. It was also decided that in order to open early for our Special Needs students, EC teachers and aids will need to work the inflatables. Julie Pfund has reached out to Disney about donations for the silent auction and will continue with other contacts this month.

### **End of Year Student of the Month Celebration**

Mrs. Croteau asked for input on what they could do and how PTO could help. The following ideas were mentioned:

- Dance Party
- Popcorn & Movie
- Popsicles
- Student of the Month Pins (possibly purchased by PTO for 2018-2019 school year)
- Andy's Frozen Custard
- Have all the Students of the Month stand during PBIS Assembly and mention them all in morning announcements
- Students getting out of class for the celebration as opposed to an after-school event

### **Board & Coordinator Positions for 2018-2019**

Several Board and Coordinator Positions are opening for the 2018-2019 school year. Board Positions include VP of Events and Membership Secretary. Coordinator positions include Box Tops, Web Master, Room Parent Coordinator (to possibly be filled by Candice Colson), Spirit Wear, and possibly Silent Auction.

Motion to adjourn made by President Densmen at 12:00 pm and seconded by Kristi Cobb; All in favor.