

## **LVES PTO Executive Board Meeting Minutes**

Date: November 3, 2017

### **In Attendance:**

- Cristy Densman – President
- Christina Trahan – VP of Volunteers
- Candice Colson – VP of Events
- Tammy Kaminski – Membership Secretary
- Kristi Cobb – Treasurer
- Beth Dean – Recording Secretary
- Bronwyn Rector – Assistant Principal
- Donna Gallagher – K-2 Teacher Representative
- Lindsey Wagner – Related Arts Representative

Meeting was called to order by President Densman at 8:20 am. Agenda items for discussion included: Trunk or Treat Recap, Spirit Nights, School Supply Kits, Treasurer's Report, Box Tops, and Teacher Appreciation

### **Spirit Nights:**

Recap given by Cristy Densmen. September's Spirit Night at Culvers earned \$800+ and October's Spirit Night at Sonic earned \$300. Upcoming Spirit Nights include: Grecian (Nov 14), Marco's Pizza (2 nights in Dec), Sky Zone-Franklin (Jan), Predators Game (Feb 13). Chasity will make a flier for all dates once they have been confirmed.

### **Trunk or Treat:**

Recap given by Candice Colson. Trunk or Treat was a success. PTO received great feedback about the larger loop of cars (being more spread out) and excellent teacher participation. PTO will consider the following ideas for next year: the start time, signage for the entrance fee, two lines for entrance (one for kids with wristbands), better communication through room moms, designated volunteers to refill candy with candy coolers, asking attendees to help vote on Best Trunks. The remaining candy will be used for Reptile Ruckus. PTO made roughly \$965 on this event. Third and Fourth Grades won for Best Teacher Trunks. Teachers in each grade will receive classroom coverage for lunchtime in January. PTO to recruit additional Level 3 Volunteers to assist with watching classes. Breakfast will be provided for the November 14<sup>th</sup> staff meeting in appreciation for the excellent support of teachers at Trunk or Treat.

### **School Supply Kits:**

Cristy Densmen gave a recap on the new School Supply Kit Company. Suggestions were made to consider delivering paper towels and Clorox wipes to each students classroom. PTO would also like to see an example of a boxed Supply Kit for next year. It was agreed to keep the same company as they offer better value and options for kits.

**Box Tops:**

Cristy Densmen recapped information from Lisa Swancy. Jenna Rogers', 4<sup>th</sup> grade class won the traveling Box Top trophy and pizza party. Lisa will coordinate the Fall Pizza Party. Participation was a little lower than expected, earning only \$1089 for this fall.

**Treasurer's Report:**

Treasurer's Report presented by Kristi Cobb including review of cash flow, budget, and assets. Reports for October presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densmen to approve financial statement; seconded by Tammy Kaminski; all in favor. Accounts will remain on file with the Treasurer.

**Teacher Appreciation:**

Christina Trahan gave the update on upcoming Teacher Appreciation dates. Nov 16<sup>th</sup> – Tailgating Luncheon will be provided by parents. Sign up will be sent through Room Moms. Dec 13<sup>th</sup> will be a Sweet Treat theme with a sign up being sent through Room Moms.

**New Business:**

- Assistant Principal Rector requested \$2000 for teacher moral.
- Assistant Principal Rector also made a request to PTO to fund the purchase of additional Chrome Books to move toward the goal of providing a 1:1 ratio for students in 3<sup>rd</sup> - 5<sup>th</sup> grades. Dr. Looney has agreed to match the purchase by providing a Chrome Cart.

A motion was made to adjourn the meeting at 10:30 a.m. by Cristy Densmen; seconded by Kristi Cobb; all in favor.