

LVES PTO Executive Board Meeting Minutes

Date: September 1, 2017 **Time:** 8:15 AM

In Attendance:

Cristy Densman - President

*Tammy Kaminski - Membership
Secretary*

Christina Trahan - VP of Volunteers

Kristi Cobb -Treasurer

Candice Colson - VP of Events

Chastity Hill - VP of Marketing

Not in Attendance:

Jessica Havican - Recording Secretary

Meeting Called by: Cristy Densman

Purpose of Meeting: To discuss the following: School events, Invest Update, Treasurer's Report, and various miscellaneous items.

School Events - Candice Colson

- **Family Picnic** to be held on September 24th, 5:00 PM-7:00 PM
 - Kona Ice and Chic-Fil-a will be available for purchase
 - Coach Frey to provide some outdoor games
 - Time Capsule and Marker to commemorate 10 years
 - Chastity to make flyer for event
 - Tammy to send email invitation to school board, superintendent, etc.
 - Photo booth design for 10 years
- **Trunk or Treat** to be held on October 20th, 5:00 PM - 7:00 PM
 - Candy Donations
 - Costco will provide gift card
 - Looking into Wal-Mart
 - Parents to donate as well
 - Book Character Pumpkin Contest
 - Talk to Ms. Gordon
 - Chastity to make flyer

- Decorated Trunks Sign-up
 - Contact sponsors via email
 - Teachers sign up
 - Top winner to receive 1.5 hr to take lunch out of the building
- Put wristbands on kids before they go home for the day

Invest Update - Tammy Kaminski

- Last day to invest - September 29th
- Lower invest numbers compared to last year
 - Ideas were discussed to encourage more participation
 - Principal Ball suggested a dance during school for kids who have invested on October 6th. K-2 from 1:15pm-2:15pm; 3-5 from 2:30-3:30pm
 - Chastity to make flyer
 - Top 5 teachers get two hours and lunch paid for

Treasurer's Report - Kristi Cobb

- Treasurer's Report presented by Kristi Cobb including review of cash flow, budget, and assets. Reports for September presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densmen to approve financial statement; seconded by Tammy Kaminski; all in favor. Accounts will remain on file with the Treasurer.
 - Discussed August budget
 - \$900 off in spirit wear
 - \$3083.47 spent on field trip shirts
 - \$100.80 from school supply kits due to 3rd grade sketch books that were left off teacher's list

Tennessee for Texas - Cristy Densman

- Collecting supplies for Hurricane victims in Texas
 - Tuesday through Friday
 - Bins will be placed in front and back of school

School Donations From PTO - Principal Kathy Ball

- Would like approximately \$10k for new Walkie-Talkies for the school
- Requesting money to boost teacher morale

Banner Update - Cristy Densman and Chastity Hill

- Order Sponsor sign (10'x12') ASAP and hang
- Need volunteers to wash existing signs on the fences

Tornado, Lockdown or Fire Drills - Cristy Densman

- If you are in the school during the drills, you must participate. The PTO room is a safe room for lockdowns and tornadoes.

School Store - Christina Trahan

- Under budget
- Going great
- Suggested a school store menu on the website

Spirit Wear - Kristi Cobb and Cristy Densman

- Long sleeves shirts or hoodies with current years designs.
 - Researching prices
- LVES hats left and will be sold at family picnic for \$10

Tax ID Number -Kristi Cobb

- Must use whenever buying anything
- Cannot be used to purchase anything other than items for PTO

Center Island in front of school - Cristy Densman

- Beautification group
- Should we have company continue to water and spray
- Better ideas??

Meeting adjourned by Cristy Densman

