

## **LVES PTO Executive Board Meeting**

**July 25, 2016**

### **In Attendance:**

- Kristi Cobb
- Chasity Hill
- Cristy Densman
- Brittany Groves
- Robbie Braat
- Stephanie Cooksey

Meeting was called to order by President Densman at 6:35pm. Agenda items for discussion included: Approval of 2016-2017 Budget, Invest Message/Incentive, and Teacher Retreat, Back to School Bash, SpiritWear Update, and Teacher Appreciation Update.

### **Approval of 2016-2017 Budget:**

Budget review by Kristi Cobb: Topics included 2016-2017 review of budget in its entirety. Additionally, we have come in under budget from the Track Fund resulting in a \$17,000 surplus. There is also \$2500 more in revenue vs. expenses with total revenue of \$54,375. The board will look at ideas for surplus. Motion by Cristy Densman to approve final budget, seconded by Chasity Hill; all were in favor.

### **Invest Message:**

Discussion related to verbiage, sales strategy, and techniques concerning LVES Invest program. Board reviewed levels of membership available and specific details/differences for each level.

### **Invest Incentive for Teachers:**

Reviewed various incentives provided to teachers in past years. Based off of the positive teacher feedback, Motion was made by Cristy Densman that the PTO will continue to provide a Teacher Luncheon at Olive Garden or similar establishment for teachers that choose to participate in Invest program. Motion seconded by Kristi Cobb; all were in favor.

### **Teacher Retreat:**

Teacher Retreat will be held Monday, August 1, 2016 at LVES. During this time the Board will speak with teachers for introductions. Specifically, President Densman will discuss invest and review with teachers the PTO's role in past projects (i.e. what PTO has purchased/been involved in providing to LVES community.) Additionally, the PTO would like to receive feedback from the teachers on

specific items they may need for each grade collectively. Motion from Cristy Densman to ask for a priority list from teachers at each grade level, was seconded by Brittany Groves; all in favor.

### **Back to School Bash:**

Back to School Bash will be held on Tuesday, August 2, 2016. PTO will provide information for various items such as Invest, SpiritWear, School Supply kits, and set up of tables for vendors. Additionally, PTO will provide snack for the LVES families in attendance.

### **SpiritWear Update:**

SpiritWear items scheduled to arrive 7/29/16. Orders placed for 3 different shirt options and a car magnet. All clothing items ordered are in line with sizes and numbers from prior year.

### **Teacher Appreciation Update:**

Date for Teacher appreciation week TBA. Finalization of date will be determined upon release of school testing schedule. Multiple ideas suggested. There will be 4 parent provided teacher lunches. No plans for lunch in August or April. During the months lunch is not provided there will be a drink/snack cart. Finally, for teacher appreciation we will continue to provide past favorites such as gift bags, thank you cards, and Kona Ice.

### **Misc Items discussed:**

PTO is still considering using Mail Chimp for communication in lieu of newsletter. Also, PTO will continue to promote our Facebook page by spreading the word and asking the parents and teachers to like the page.

Motion to adjourn made by President Densman at 8:35pm and seconded by Stephanie Cooksey; all in favor.