

LVES PTO Executive Board Meeting

April 7, 2017

In Attendance:

- Kristi Cobb
- Cristy Densman
- Brittany Groves
- Stephanie Cooksey
- Julie Pfund
- Christina Trahan
- Rosemary Casey
- Mrs. Rector
- Diana Kirton
- Robbi Braat

Meeting was called to order by President Densman at 8:00am. Agenda items for discussion included: Treasurer's Report, Ruckus Update, May Meeting, Teacher Appreciation Week, Landscaping Bids, New Business

Ruckus Update:

PTO is working hard to make Ruckus a success. All vendors have been secured and we are waiting on to hear back from Dominos Pizza and Chick Fil A. Julie has been successful in coming in under budget thus far for the event. PTO discussed the lay out for Ruckus and decided where to place all vendors, games, inflatables, auction items, etc. in order to maximize enjoyment, easy access to misc. areas, while leaving room for emergency vehicles in order to maintain compliance with fire codes. PTO will sell wrist bands for \$5 dollars for children ages 3 and up. Chasity Hill will create a pre-sale wrist band flyer and gold level invest students will have their wrist bands sent home in advance. Tickets will be 12/\$10, 20/\$15, or \$1 per ticket. Volunteer links have been sent out to request volunteers. The PTO will borrow walkie talkies from the school to help ensure accurate communication during the event. This year the auction items will be placed on "bidding owl" website for advanced basket bids. All PTO members will push the Reptile Ruckus on Facebook to help garner attention.

Treasurer's Report:

Treasurer's Report by Kristi Cobb including review of cash flow, budget, and assets. Reports for March presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densman to approve financial statement; seconded by Stephanie Cooksey; all in favor. Accounts will remain on file with Treasurer.

May Meeting:

PTO will meet at the home of Cristy Densman on Thursday, May 18th at 8:30 am for the last official PTO meeting of the 2016-2017 school year. This meeting will be for both the old board and the new board to discuss their roles and officially hand off their tasks.

Landscaping Bids:

PTO received 2 bids on monthly maintenance of the center island. After reviewing both bids the PTO voted unanimously to use Justin Richardson for the maintenance as he agreed to match last years' contract. Cristy Densman will contact Richardson to advise him to add Williamson County Board of Education as an additional insured on his policy.

Teacher Appreciation Week:

Christina Trahan has formulated plans teacher appreciation week May 8th through 12th.

- Monday- Parfait carts will go classroom to classroom
- Tuesday- Letters/ Flowers
- Wednesday- PTO provided lunch
- Thursday- Kona Ice
- Friday- Gift cards/ window and tire cleaning for the teachers

New Business:

- PTO is reviewing multiple ideas for monies left over after Ruckus. Some ideas include continued fulfillment of Teacher Wish lists, Playground shade, chrome carts, etc.
- Playground toys purchased by the PTO will need to be replaced; this is already in the budget.
- Ideas for Teacher gifts next year: travel cups, sunshade for vehicles, umbrellas, draw string bags.
- Discussion on Spirit Wear next year: Will use Gandy; Cristy is working on this and PTO will review in further detail at the next meeting
- Discussion on Field trip shirts next year: Will use Gandy; Cristy is working on this and PTO will review further details at May meeting.
- Next year's Family Picnic will coincide with the schools 10-year anniversary. PTO will incorporate the Birthday in the picnic and possibly provide a cake.