

## **LVES PTO Executive Board Meeting**

**February 3, 2017**

### **In Attendance:**

- Kristi Cobb
- Chasity Hill
- Cristy Densman
- Brittany Groves
- Stephanie Cooksey

Meeting was called to order by President Densman at 8:05am. Agenda items for discussion included: Student Agendas, Treasurer's Report, Ruckus Update, School Store Update, School Supply Kits, Next Year Board Positions

### **Student Agendas:**

The PTO has received positive feedback about Student Agendas from the 2016-2017 school year. We are moving forward with pricing options for student agendas for the 2017-2018 school year. It is unclear at this point if we will receive a discount for early order placement. Cristy Densman will confer with (Carl) the representative for School Date Books related to this. Dr. Charles has confirmed PTO will need to order 550 agendas. Currently, this is pricing out at \$2.24 per unit after shipping with a total cost of \$1,237.00

### **Treasurer's Report:**

Treasurer's Report by Kristi Cobb including review of cash flow, budget, and assets. Reports for January presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Cristy Densman to approve financial statement; seconded by Stephanie Cooksey; all in favor. Accounts will remain on file with Treasurer

### **Ruckus Update:**

PTO will confirm the following start times for Ruckus with Dr. Charles: 4:30pm for Student Support Services and 5:30-8pm for all other students participating. Currently, inflatables and dunk tank are on hold through school approved vendors. In the event of inclement weather, we will implement a

rain date protocol. PTO will utilize space in the LVES Gym and Cafeteria. PTO will need volunteers to run inflatables and will encourage involvement with LVES Staff. Prizes donated by Culvers (Coupons) check PTO will check with Hardee's and other local businesses to see if they will donate prizes for games. Will check with GiGis related to sponsoring a cake walk. Chasity Hill will set up event invitations via social media sites to help garner publicity.

### **School Supply Kits:**

Cristy is working with teachers to verify supplies that are most appropriate for the kits. Additionally, we are reviewing various companies for pricing. PTO will look at individual supplies in an effort to determine best quality and cost. School Pak and EPI will submit quotes. Kits from EPI deadline for list is Feb 24. After comparing the supply lists with other local schools, we have discovered that LVES teachers are spending more on their lists.

### **School Store Update:**

School Store volunteers have not been consistent. PTO will reevaluate the process of garnering volunteers for staffing the school store in order to increase participation.

### **Next Year Board and Coordinator Positions 2017-2018:**

There is one meeting left before we have elections for new board positions. PTO will advertise positions/descriptions via flyer sent home with students, newsletter, and social media.

### **New Business:**

- PTO has received a \$1200 donation from Fast Stop. We are reviewing options on applying this donation. Suggestions made were student agendas, add free music subscription for the P.E. Department, etc....
- Teacher moral money was provided by PTO to Ms. Sindy Pollard last year. We will review the status of this money to see if it has been utilized. If not, we may consider redistribution of funds to help purchase gift cards for events such as PBIS assembly.
- Coach Fry and Coach Kirton have asked the PTO to consider buying a table cart. PTO will table the request, gather pricing information, and review next meeting.

- Suggestion was made by Cristy Densman for board to consider the idea of not selling Spirit Wear at the Back to School Bash 2017-2018.
- PTO will review different T-shirt vendors for next year's Spirit Wear. Cristy is currently looking at Gandy Inc, national vendor with a local representative.
- Chasity Hill has designed a new brochure to promote PTO and Invest. Board will review final draft when complete. Brochure will be used during the 2017-2018 school year.

Motion to adjourn made by President Densman at 10:55am and seconded by Kristi Cobb; all in favor.